



IMPERIAL COUNTY FLEET SERVICES
1414 State Street
El Centro, California 92243
fleetservices@co.imperial.ca.us (442)265-1992

MOTOR POOL RESERVATION

<u>PICK UP:</u>	<u>DROP OFF:</u>
Date: _____ / _____ / _____	Date: _____ / _____ / _____
Time: _____	Time: _____

REQUESTER

Department: _____	Account: _____
Driver: _____	Phone Number: _____
Email: _____	Number of Passengers: _____
Itinerary: _____	

VEHICLE REQUEST

Sedan Midsize <input type="checkbox"/>	Sedan Fullsize <input type="checkbox"/>	SUV Midsize <input type="checkbox"/>	Truck Midsize <input type="checkbox"/>	Van Midsize <input type="checkbox"/>	Van Fullsize <input type="checkbox"/>
Special Request: <input type="checkbox"/> _____					

SUBMIT REQUEST

Email Motor Pool Reservations to fleetservices@co.imperial.ca.us
Direct (442)265-1992
Fax (760)337-8629

GARAGE USE ONLY:

Vehicle Number: _____	Starting Miles: _____
CAMS Reservation: _____	Ending Miles: _____
Entered by: _____	Total Miles: _____