ONESolution™

CONTRACT MANAGEMENT AGENDA

Course Outline

Recommended Training Format: Live Virtual Classroom

Estimated Hours: 2 hours Client Interaction; .67 hours Consultant preparation and follow-up

Prerequisites:
1. Access to ONESolution
2. Prior Knowledge of ONESolution (previously known as IFAS)

Audience: Key ONESolution Users, IT Support

Objective: During this training, you will learn how to navigate in the ONESolution Contract Management module and learn the basic Contract Management processes. This knowledge should be applied for Testing, End User Training and GO LIVE scenarios.

What You Will Learn:

Contract Management Process
- CMUPCM - Contract Management Screen
- Approvals for Contract Management
- Send Contract to Purchasing
- POUPPR – Contract Purchase Order
- APOHININ – Pay Against a Contract
- CMUPCM - Amending a Contract
- CMUPTC – Tasks/Cycle Definition
- CMUPTK – Contract Tracking
- CMUPCD – CM codes

CDD Reports
- Look at corresponding Contract Management CDD reports

Homework: Document Process