

**County of Imperial**  
**County Executive Office-Budget & Finance**  
**FY 2025-2026 Budget Calendar**



**January 2025**

January 01	Holiday - New Year's Day
January 20	Holiday - Martin Luther King Jr.
January 21	Dark Day

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February 2025**

February 12	Budget Forms Available to County Departments
February 12	FY 2025-2026 Questica Budget Module Open to Departments
February 17	Holiday - Presidents' Day
February 18	Dark Day

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**March 2025**

March 14	Centralized Mail Rates - Budget & Finance
March 14	Annual Software License Fees - ITS
March 21	Loss Reserves Charges by Department - HR
March 21	Mileage Rates - Fleet Services
March 28	Authorized Allocation & Vacancies Report - HR
March 28	Position Request Forms Due to Human Resources
March 31	Holiday - Cesar Chavez

Su	Mo	Tu	We	Th	Fr	Sa
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**April 2025**

April 01	Dark Day
April 09	Overhead Charges by Department - Auditor
April 11	Position Budgeting Reports Provided by Auditor
April 11	Position Budgeting Reports Available to Departments
April 18	Holiday - Good Friday
April 25	<b>Deadline for Submission of Departmental Budgets</b>
April 28	Budget & Finance to Begin Departmental Budget Review
April 29	Dark Day

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**May 2025**

May 23	Deadline for Budget Tabulation
May 26	Holiday - Memorial Day
May 27	Dark Day

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

**June 2025**

June 06	Authorized Allocation & Vacancies Report - HR
June 09	Proposed Budget State Schedules - Auditor
June 17	FY 2025-2026 Recommended Budget (GOV § 29064)
June 19	Holiday - Juneteenth
June 27	Deadline for Submission of Encumbrance Forms
June 27	Deadline for Submission of Augmentation Request Forms

Su	Mo	Tu	We	Th	Fr	Sa
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29	30					

**County of Imperial**  
**County Executive Office-Budget & Finance**  
**FY 2025-2026 Budget Calendar**



**July 2025**

July 04	Holiday - Independence Day
July 29	Dark Day

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**August 2025**

August 01	Analysis of Funding Availability for Final Budget - Auditor
August 19	Budget Hearings (GOV § 29080)
August 25	Closing of FY 2024-2025 Books - Auditor

Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

**September 2025**

September 01	Holiday - Labor Day
September 02	Dark Day
September 10	Final Budget State Schedules - Auditor
September 23	FY 2025-2026 Adopted Budget Presentation (GOV § 29088)
September 23	Adopt County Tax Rates by Resolution (GOV § 29100) - Auditor
September 30	Dark Day

Su	Mo	Tu	We	Th	Fr	Sa
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21	22	23	24	25	26	27
28	29	30				

**October 2025**

October 03	Deadline to Set County Tax Rate (GOV § 29100) - Auditor

Su	Mo	Tu	We	Th	Fr	Sa
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19	20	21	22	23	31	

**November 2025**

November 03	Completion of GANN Limit Calculations (Article XIII B) - Auditor
November 11	Holiday - Veterans's Day
November 27	Holiday - Thanksgiving Day
November 28	Holiday - Friday After Thanksgiving Day

Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
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**December 2025**

December 1	Deadline to Submit Adopted Budget, GAAN, Tax Rates, etc. to State Controller (GOV § 29100.6) - Auditor

Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

  Holiday  
  Due Dates  
  Dark Board Days